



## Employee Discounts:

Examples of discounts our employees can receive on products and services:

- ◆ Verizon Wireless
- ◆ Home Heating Oil
- ◆ Broadway Show Tickets
- ◆ Home Refuse Removal
- ◆ Legal Aid
- ◆ Online NYS Driver's Safety Course
- ◆ Auto Repairs
- ◆ Auto Insurance Rates
- ◆ Homeowner's Insurance
- ◆ Marist College Tuition Discount

*And more....*

***For more information regarding employment with Greystone Programs please contact us at:***

**Human Resources  
Greystone Programs, Inc.  
2070 Rt. 52, Bldg. 330D, 2nd Floor  
Hopewell Junction, NY 12533  
(845) 452-5772**

**HumanResources@greystoneprograms.org**



*Greystone's comprehensive employee benefit package is available to full-time employees on the first of the month after 60 days of employment.*

***Benefits listed are for general information only and are subject to change. Actual benefits may vary based on employment status, hire date and position.***

# Benefits Designed To Meet Your Needs....

## **Medical, Dental and Vision Insurance**

Single or family coverage with choice of medical and dental plans available the 1<sup>st</sup> of the month after 60 days of full time employment.

## **Life Insurance**

**FREE** \$30,000 or \$50,000 basic life insurance policy based on your annual salary.

## **Long Term Disability Insurance**

**FREE** coverage after 5 years of continuous employment; provides disability benefits beyond standard short term coverage.

## **Supplemental Insurance Plans**

Choose any of the following additional insurance plans available through convenient payroll deduction:

- **Short Term Disability**
  - **Cancer Insurance**
- **Critical Illness Insurance**
- **Accident Insurance**
- **Hospital Indemnity Plan**

## **Flexible Spending Accounts**

Tax-deferred savings accounts to use for out-of-pocket healthcare or dependent care expenses.

## **401K Retirement Plan**

Eligible to join plan with Fidelity after one year of service. Greystone makes monthly contributions into your account. Build your nest egg faster by making tax-deferred contributions through payroll deduction.

## **Tax-Deferred Annuity (403B)**

Eligible to open a retirement account when hired. You may make tax-deferred contributions through payroll deduction.

## **Tuition Assistance**

Full time employees are eligible for up to \$2,000 per year for approved degree and continuing education programs. Have outstanding student loans? You may be eligible for the Public Service Loan Forgiveness Program by working for us.

## **Location Differential Pay**

Employees working at select locations receive an additional \$1.00/hr. for travel to work locations that are farther from our main headquarters.

## **Medication Administration Pay**

Certified employees receive an additional \$1.00/hr. on top of their base pay rate.

## **Performance Evaluation with Pay Increases**

Think you should earn more for good work performance? So do we! Our staff receive regular performance evaluations with pay increases.

## **Paid Holidays**

8 paid holidays each year. Employees who work on a holiday will receive time and ½ for all hours worked.

**PLUS: Take a paid day off anytime during your birthday month!**

## **Paid Sick Days**

Accrue 1 sick day/mo. Unused sick time can be rolled over into the following year with no annual limit!

## **Paid Vacation Days**

Paid time off to rest and refresh. Number of days based on position and length of service.

## **Paid Personal Days**

You will receive 3 – 5 personal days per year (depending on your position).

## **What else can we offer?**

**Professional Development Training**

**Weekly Payroll-Direct Deposit/Pay Card**

**Transfer and Promotion Opportunities**

**Free NYS Driver's Safety Course**

**Employee Recognition Programs**

**Service Awards**

**And More.....**